

SERIAL 06157 C INSTITUTIONAL MATTRESSES (NIGP 41003)

DATE OF LAST REVISION: August 09, 2007 CONTRACT END DATE: August 31, 2010

CONTRACT PERIOD THROUGH AUGUST 31, 2010

TO: All Departments

FROM: Department of Materials Management

SUBJECT: Contract for **INSTITUTIONAL MATTRESSES (NIGP 41003)**

Attached to this letter is published an effective purchasing contract for products and/or services to be supplied to Maricopa County activities as awarded by Maricopa County on **August 08, 2007**.

All purchases of products and/or services listed on the attached pages of this letter are to be obtained from the vendor holding the contract. Individuals are responsible to the vendor for purchases made outside of contracts. The contract period is indicated above.

Wes Baysinger, Director
Materials Management

BW/mm
Attach

Copy to: Clerk of the Board
Barry Thiem, Sheriff's Warehouse
Materials Management

(Please remove Serial 01181-C from your contract notebooks)

INVITATION FOR BID FOR: INSTITUTIONAL MATTRESSES (NIGP 41003)

1.0 INTENT:

The intent of this Invitation for Solicitation is to establish a contract for mattresses for the Maricopa County Sheriff's Department Correctional Facilities and Juvenile Detention Facilities.

2.0 SPECIFICATIONS:

2.1 TECHNICAL REQUIREMENTS:

2.1.1 Sheriff's Mattresses:

2.1.1.1 Size:

2.1.1.1.1 30" W x 75" L x 3" D (thick)

2.1.1.2 Core:

2.1.1.2.1 Mattress insert shall utilize CR Safeguard® foam cushioning or equal and be approved by the Arizona State Fire Marshall.

2.1.1.2.2 Full depth (no coring allowed).

2.1.1.2.3 Flammability characteristics of the mattress cushioning shall not be affected by exposure to water.

2.1.1.2.4 Contractor shall submit testing sheet with approval from a Nationally approved testing laboratory. No self-testing is permitted.

2.1.1.2.5 The item bid shall meet or exceed the established criteria.

2.1.1.3 Cover Material:

2.1.1.3.1 No migration of chemicals shall occur as a result of cover usage.

2.1.1.3.2 The material shall be 11 oz. per square yard soft vinyl ticking, resistant to tearing, bacteria, stain, and mildew and shall be flame retardant.

2.1.1.3.2.1 Vinyl shall be polymeric to ensure compatibility with cushioning to best prevent cracking.

2.1.1.3.3 Self sanitizing, waterproof, self deodorizing and non-allergenic color, beige.

2.1.1.3.4 Fabric base shall be a stretch knit fabric to help prevent punctures.

2.1.1.4 Labeling:

2.1.1.4.1 Shall be in compliance with applicable State and Federal standards.

2.1.1.4.2 Information will include mattress size, date of manufacture and the manufacturer's name.

2.1.1.4.3 Label shall be of a cloth type attached by the seam stitching on one end of the mattress.

2.1.1.5 Construction:

2.1.1.5.1 Four-corner box style with two inverted side seams centered on the full mattress length.

2.1.1.5.1.1 Seams shall be located on the sides of the mattress utilizing Federal STD-751, stitch type 301 with a single Lock stitch and nylon bonded thread

2.1.1.5.2 One end closure seam located on the bottom of one end extending the full width of the mattress.

2.1.1.5.3 Single lock stitch with nylon thread.

2.1.1.5.4 Sewing shall consist of 6-8 stitches per inch on seams and end closure.

2.1.1.6 Safety Standards:

2.1.1.6.1 Completed mattress shall be in accordance with the National Bureau of Standards, the Arizona State Fire Marshall and any of the following applicable fire codes.

2.1.1.6.1.1 California Technical Bulletin # 129 and # 603

2.1.1.6.1.2 NFPA 267-98

2.1.1.6.1.3 ASTM-662 MVS Smoke Chamber

2.1.1.6.1.4 ASTM D-2863

~~2.1.2 Juvenile Mattresses:~~

~~2.1.2.1 Size:~~

~~2.1.2.1.1 30" W x 75" L x 4 1/2" D (thick) with pillow~~

~~2.1.2.2 Core:~~

~~2.1.2.2.1 Mattress insert shall utilize CR Safeguard® foam cushioning or equal.~~

~~2.1.2.2.2 Full depth (no coring allowed).~~

~~2.1.2.2.3 Fire Seal, CR LS 200 (c), CR Safeguard, and neoprene have been approved by the Arizona State Fire Marshall.~~

~~2.1.2.2.4 Flammability characteristics of the mattress cushioning shall not be affected by exposure to water.~~

~~2.1.2.2.5 Contractor shall submit testing sheet with approval from a Nationally approved testing laboratory. No self testing is permitted.~~

~~2.1.2.2.6 The item bid shall meet or exceed the established criteria.~~

~~2.1.2.3 Cover Material:~~

~~2.1.2.3.1 No migration of chemicals shall occur as a result of cover usage.~~

~~2.1.2.3.2 The material shall be 11 oz. per square yard soft vinyl ticking, resistant to tearing, bacteria, stain, and mildew and shall be flame retardant.~~

~~2.1.2.3.2.1 Vinyl shall be polymeric to ensure compatibility with cushioning to best prevent cracking.~~

~~2.1.2.3.3 Self sanitizing, waterproof, self deodorizing and non-allergenic color, beige, grey or green.~~

~~2.1.2.3.4 Fabric base shall be a stretch knit fabric to help prevent punctures.~~

~~2.1.2.3.5 Staph Check #44 XL.~~

~~2.1.2.4 Construction:~~

~~2.1.2.4.1 Four corner box style with two inverted side seams centered on the full mattress length.~~

~~2.1.2.4.1.1 Seams shall be located on the sides of the mattress utilizing Federal STD 751, stitch type 301 with a single Lock stitch and nylon bonded thread~~

~~2.1.2.4.2 One end closure seam located on the bottom of one end extending the full width of the mattress.~~

~~2.1.2.4.3 Single lock stitch with nylon thread.~~

~~2.1.2.4.4 Sewing shall consist of 6-8 stitches per inch on seams and end closure.~~

2.1.3 Packaging:

2.1.3.1 Mattresses shall be shipped in polybags.

2.1.3.2 Mattresses shall be packaged in groups of four (4).

2.1.4 Workmanship

2.1.4.1 Shall be first class in every respect. The cover must not be loose. There shall be no skips in seams, and loose threads are to be trimmed. All tags must be marked correctly. Any defects that will affect appearance or serviceability of the finished mattress shall be cause for rejection.

2.2 USAGE REPORT:

The Contractor shall furnish the County upon request a quarterly usage report delineating the acquisition activity governed by the Contract. The format of the report shall be approved by the County and shall disclose the quantity and dollar value of each contract item by individual unit.

2.3 DELIVERY:

Delivery shall be F.O.B. Destination within thirty (30) days of receipt of Using Agency purchase order, to any delivery location within Maricopa County.

2.4 EXPEDITED DELIVERY:

2.4.1 If the Using Agency determines that rush shipping or other alternate shipping is required, it shall notify the Contractor. The Contractor shall determine any additional costs associated with such delivery terms and communicate that cost to the Using Agency.

2.4.2 The Using Agency shall not advise the Contractor to proceed with an expedited shipment until acceptable terms are agreed upon and a purchase order is issued. Upon agreeing to the additional costs, the Using Agency shall advise the Contractor to proceed.

2.4.3 Upon receipt of material(s) and invoicing, the Using Agency shall ensure that any additional charges are in compliance with and do not exceed agreed to costs. The Using Agency shall retain all documents related to these costs within the agency purchase file.

2.5 SHIPPING DOCUMENTS:

A packing list or other suitable shipping document shall accompany each shipment and shall include the following:

2.5.1 Contract Serial number.

2.5.2 Contractor's name and address.

2.5.3 Using Agency name and address.

2.5.4 Using Agency purchase order number.

2.5.5 A description of product(s) shipped, including item number(s), quantity (ies), number of containers and package number(s), as applicable.

2.6 SAMPLES:

The Contractor may be requested to furnish samples of material(s) bid for examination by the County. Any materials so requested shall be furnished within fourteen (14) working days from the date of request and furnished at no cost to the County and sent to the address designated in the requesting correspondence.

2.7 TESTING:

Unless otherwise specified, materials purchased will be inspected by the Using Agency to ensure the materials meet the quality and quantity requirements of the Specifications. When deemed necessary by the County, samples of the materials may be taken at random from stock received for submission to a commercial laboratory or other appropriate agency for analysis and tests as to whether the materials conform in all respects to the Specifications. In cases where commercial laboratory reports indicate that the materials do not meet the Specifications, the expense of such analysis shall be borne by the Contractor.

2.8 ACCEPTANCE:

Upon delivery, the material(s) shall be deemed accepted and the warranty period shall begin. All documentation shall be completed prior to final acceptance.

2.9 STOCK:

The Contractor shall be expected to stock sufficient quantities as may be necessary to meet the County's needs.

2.10 DISCONTINUED MATERIALS:

2.10.1 In the event that a manufacturer discontinues materials, the County may allow the Contractor to provide a substitute for the discontinued item or may cancel the Contract. If the Contractor requests permission to substitute a new material, the Contractor shall provide the following to the County:

- 2.10.1.1 Documentation from the manufacturer that the material has been discontinued.
- 2.10.1.2 Documentation that names the replacement material.
- 2.10.1.3 Documentation that provides clear and convincing evidence that the replacement material meets or exceeds all specifications required by the original solicitation.
- 2.10.1.4 Documentation that provides clear and convincing evidence that the replacement material will be compatible with all the functions or uses of the discontinued material.
- 2.10.1.5 Documentation confirming that the price for the replacement is the same as or less than the discontinued material.

2.10.2 Material discontinuance applies only to those materials specifically listed on any resultant contract. This will not apply to catalog items not specifically listed on any resultant contract.

2.11 WARRANTY:

The minimum warranty period shall be twelve (12) months for both parts and labor. Warranty repair and/or replacement shall be performed at no additional charge to the County. All warranty periods shall begin upon acceptance by the Using Agency.

2.12 BRAND NAME:

The County reserves the right to request samples to determine quality and acceptability of materials bid by Contractor. In some cases, brand names have been listed in order to define the desired quality and are not intended to be restrictive or to limit competition. Materials substantially equivalent to those designated shall qualify for consideration.

2.13 INVOICES AND PAYMENTS:

2.13.1 The Contractor shall submit two (2) legible copies of their detailed invoice before payment(s) can be made. At a minimum, the invoice must provide the following information:

- 2.13.1.1 Company name, address and contact
- 2.13.1.2 County bill-to name and contact information
- 2.13.1.3 Contract Serial Number
- 2.13.1.4 County purchase order number
- 2.13.1.5 Invoice number and date
- 2.13.1.6 Payment terms
- 2.13.1.7 Date of delivery
- 2.13.1.8 Quantity (number of days or weeks)
- 2.13.1.9 Contract Item number(s)
- 2.13.1.10 Description of Purchase (product or services)
- 2.13.1.11 Pricing per unit of purchase
- 2.13.1.12 Freight (if applicable)
- 2.13.1.13 Extended price
- 2.13.1.14 Total Amount Due

Problems regarding billing or invoicing shall be directed to the using agency as listed on the Purchase Order.

2.13.2 Payment will be made to the Contractor by Accounts Payable through the Maricopa County Vendor Express Payment Program. This is an Electronic Funds Transfer (EFT) process. After Award the Contractor shall fill out an EFT Enrollment form (to be

provided by the Procurement Officer) or as located on the County Department of Finance Website as a fillable PDF document (www.maricopa.gov/finance/).

- 2.13.3 EFT payments to the routing and account numbers designated by the Contractor will include the details on the specific invoices that the payment covers. The Contractor is required to discuss remittance delivery capabilities with their designated financial institution for access to those details.

2.14 TAX:

Tax shall not be levied against labor. Sales/use tax will be determined by County. Tax will not be used in determining low price.

3.0 **SPECIAL TERMS & CONDITIONS:**

3.1 CONTRACT TERM:

This Invitation for Bid is for awarding a firm, fixed-price purchasing contract to cover a three (3) year period.

3.2 OPTION TO EXTEND:

The County may, at their option and with the approval of the Contractor, extend the period of this Contract up to a maximum of three (3), one (1) year options, (or at the County's sole discretion, extend the contract on a month to month bases for a maximum of six (6) months after expiration). The Contractor shall be notified in writing by the Materials Management Department of the County's intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the original contract period.

3.3 PRICE ADJUSTMENTS:

Any requests for reasonable price adjustments must be submitted sixty (60) days prior to the annual anniversary. Requests for adjustment in cost of labor and/or materials **must** be supported by appropriate documentation. If County agrees to the adjusted price terms, County shall issue written approval of the change. The reasonableness of the request will be determined by comparing the request with the Consumer Price Index or by performing a market survey.

3.4 INDEMNIFICATION:

3.4.1 INDEMNIFICATION

To the fullest extent permitted by law, Contractor shall defend, indemnify, and hold harmless County, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions or mistakes relating to the performance of this Contract. Contractor's duty to defend, indemnify and hold harmless County, its agents, representatives, officers, directors, officials, and employees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property, including loss of use resulting there from, caused by any negligent acts, errors, omissions or mistakes in the performance of this Contract including any person for whose acts, errors, omissions or mistakes Contractor may be legally liable.

The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

The scope of this indemnification does not extend to the sole negligence of County.

3.5 PROCUREMENT CARD ORDERING CAPABILITY:

It is the intent of Maricopa County to utilize a procurement card that may be used by the County from time to time, to place and make payment for orders under the Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.6 INTERNET ORDERING CAPABILITY:

It is the intent of the County to utilize the Internet to place orders under this Contract. Contractors without this capability may be considered non-responsive and not eligible for award consideration.

3.7 NO GUARANTEED QUANTITIES.

The Contractor understands and hereby acknowledges that the County makes no representations nor guarantees the Contractor any minimum or maximum number of units of product(s) to be provided under this Contract

3.8 ORDERING AUTHORITY.

3.8.1 The Contractor should understand that any request for purchase of product(s) shall be accompanied by a valid purchase order, issued by Materials Management, or by a Certified Agency Procurement Aid (CAPA).

3.8.2 County departments, cities, other counties, schools and special districts, universities, nonprofit educational and public health institutions may also purchase from under this Contract at their discretion and/or other state and local agencies (Customers) may procure the products under this Contract by the issuance of a purchase order to the Respondent. Purchase orders must cite the Contract number.

3.8.3 Contract award is in accordance with the Maricopa County Procurement Code. All requirements for the competitive award of this Contract have been met. A purchase order for the product(s) is the only document necessary for Customers to purchase and for the Contractor to proceed with delivery of product(s) available under this Contract.

3.8.4 Any attempt to represent any product not specifically awarded under this Contract is a violation of the Contract. Any such action is subject to the legal and contractual remedies available to the County, inclusive of, but not limited to, Contract cancellation, suspension and/or debarment of the Contractor.

3.9 INQUIRIES AND NOTICES:

All inquiries concerning information herein shall be addressed to:

MARICOPA COUNTY
DEPARTMENT OF MATERIALS MANAGEMENT
ATTN: CONTRACT ADMINISTRATION
320 W. LINCOLN ST.
PHOENIX, AZ 85003

Administrative telephone inquiries shall be addressed to:

ANDREA STUPKA, PROCUREMENT OFFICER, 602-506-3504
(astupka@mail.maricopa.gov)

Inquiries may be submitted by telephone but must be followed up in writing. No oral communication is binding on Maricopa County.

3.10 EVALUATION CRITERIA.

3.10.1 The evaluation of bids shall be based on, but will not be limited to, the following:

3.10.1.1 Compliance with specifications.

3.10.1.2 Price.

3.10.1.3 Determination of responsibility.

3.10.2 The County reserves the right to award in whole or in part, by item or group of items, by section or geographic area, or make multiple awards, where such action serves the County's best interest.

3.11 SUBMISSION PRICE CLARITY.

For reasons of clarity all submissions of pricing (Attachment A) shall be priced in the same unit (size, volume, quantity, weight, etc.) as the bid specifications request. Submissions (bids) failing to comply with this requirement may be declared non-responsive.

3.12 CONTRACTOR REVIEW OF DOCUMENTS.

The Contractor must review its Bid submission to assure the following requirements are met.

3.12.1 **Mandatory:** Attachment "A", Pricing;

3.12.2 **Mandatory:** Attachment "B", Agreement; and

3.12.3 **Mandatory:** Attachment "C", References.

3.12.4 **Mandatory:** Contractor shall submit testing sheet with approval from a Nationally approved testing laboratory.

3.12.5 Samples, when requested.

3.13 POST AWARD MEETING:

The Contractor may be required to attend a post-award meeting with the Using Agency to discuss the terms and conditions of this Contract. This meeting will be coordinated by the Procurement Officer of the Contract.

BOB BARKER COMPANY INC., PO BOX 429, 134 N. MAIN STREET, FUQUAY-VARINA, NC 27526-0429

WILLING TO ACCEPT FUTURE SOLICITATIONS VIA EMAIL: ☒ YES ☐ NO

ACCEPT PROCUREMENT CARD: ☐ YES ☒ NO

REBATE (CASH OR CREDIT) FOR UTILIZING PROCUREMENT CARD: ☐ YES ☐ NO ☒ %
REBATE

(Payment shall be made within 48 hrs utilizing the Purchasing Card)

INTERNET ORDERING CAPABILITY: ☒ YES ☐ NO ☐ % DISCOUNT

OTHER GOV'T. AGENCIES MAY USE THIS CONTRACT: ☒ YES ☐ NO

1.0 PRICING:

<u>ITEM DESCRIPTION</u>	<u>ESTIMATED ANNUAL USAGE</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
1.1 Sheriff's mattresses per Section 2.1.1 SINM280	3000	\$67.65	\$
1.1.1 Minimum Shipment	500		
1.1.2 Manufacturer/Style	Bob Barker Co.		
1.1.3 Delivery	5 -15 Days ARO		
1.1.4 Guarantee	1 Year warranty against defects		

Notes: We are in the process of doing additional testing to meet the required test for the AZ State Fire Marshall.

PRICING SHEET: 4100301

Terms: NET 30

Vendor Number: W00000864 X

Telephone Number: 800/334-9880 X413

Fax Number: 800/322-7537

Contact Person: Marie Patterson

E-mail Address: mariepatterson@bobbarker.com

Contract Period: To cover the period ending **August 31, 2010.**